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# **Electronic Profile (e-Profile) Overview For Commanders**

**January 15, 2011**

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# AGENDA

- How to Register for e-Profile Access
- Viewing Profiles
- Commander Responsibilities

# How to Register for e-Profile Access

- Go to MODS at <http://www.mods.army.mil>
- Click on the e-Profile link (left column)
- Or go directly to the e-Profile Home Page (<https://medpros.mods.army.mil/eprofile/>) and select 'Register for e-Profile'
- Complete registration process including selecting correct user role for example "UCMDR" for unit commander
- To access e-Profile, you must have an active AKO account and a Common Access Card (CAC). You must register your CAC on AKO in order to login to e-Profile.

# MODS Homepage

Internet Explorer browser window showing the MODS homepage at <http://www.mods.army.mil/>. The address bar shows the URL and the page title is "MODS - Welcome to MODS Portal". The browser's Favorites bar shows "MODS - Welcome to MODS Portal". The page has a navigation bar with links: [home](#) | [help](#) |.

**MODS Applications**

- ▶ 68W
- ▶ AMEDD Human Resources
- ▶ ARTS
- ▶ ATTAIN
- ▶ AVS
- ▶ CMS
- ▶ DENCLASS
- ▶ **e-PROFILE** ←
- ▶ EDUCATION
- ▶ EMS
- ▶ HRR
- ▶ LOD
- ▶ M3PT
- ▶ MEDPROS
- ▶ MWDE
- ▶ OCCHEALTH
- ▶ PBCT
- ▶ PHA
- ▶ RC REPORTS
- ▶ SOF

**MODS MEDICAL OPERATIONAL DATA SYSTEM**



Getting Started	News and Events	Army Links
<ul style="list-style-type: none"><li>▪ What is MODS?</li><li>▪ How do I register for MODS applications?</li><li>▪ How do I register for an AKO account?</li><li>▪ How do I reset my AKO account?</li><li>▪ Who do I contact for help?</li></ul>	<ul style="list-style-type: none"><li>▪ MODS: MODS Maintenance Window - 12/15/2010</li><li>▪ M3PT: Postgraduate Short-course in Healthcare Logistics - 4/26/2010</li><li>▪ CMS: DCCS Progress Report Available - 4/23/2010</li></ul> <p><a href="#">View All News and Events</a></p>	<ul style="list-style-type: none"><li>▪ AKO - Army Knowledge Online</li><li>▪ Army Medicine</li><li>▪ ARNG</li><li>▪ U.S. Army Home Page</li><li>▪ AMEDD C &amp; S</li><li>▪ Defense Link - DoD Home Page</li><li>▪ Tricare Homepage</li><li>▪ DENCOM</li><li>▪ MILVAX</li><li>▪ USAR - U.S. Army Reserve</li><li>▪ HRC Homepage</li><li>▪ AMAP - Army Medical Action Plan</li></ul>

# Registration Page

**My Account > Application Registration**

Please complete the following form to register for e-Profile access. The data you submit will be used by MODS personnel for verification purposes only. Any attempt to pass false information for the purpose of gaining access could lead to criminal prosecution.

AKO ID:

John.Commander

SSN: \*

555-11-3332

First Name \*

John

Last Name \*

Commander

Gender \*

Male

Address \*

123 Main Street

City \*

Fairfax

State \*

Virginia

Zip \*

99999

Phone \*

(512)555-1212

Fax:

( ) - -

Email Address: \*

john.commander@us.army.mil

Medical Speciality:

-- None --

User Type \*

Select User Type  
Select User Type  
Military / Civilian / Contractor  
LHI Contractor

Military Personnel and Civilian Employees

Management Compo \*

Army

User Role \*

UCMDR

Rank \*

Lieutenant Colonel

Issuing Clinic:

Duty AOC/MOS \*

21Z

NOTE: If your MTF is not included in the list below, then you are not currently permitted to use e-Profile. If this is not correct, please contact your designated e-Profile application contact.

MTF \*

FT BRAGG (WOMACK ARMY MED CTR)

Primary UIC \*

W00125

[Lock-up](#)

Cancel

Next

# How to Register for e-Profile Access (continued)

- Confirm information is correct.
- Select “Back” to make any modifications or confirm.
- You receive an auto-generated email upon approval.

## My Account > Application Registration

Please complete the following form to register for e-Profile access. The data you submit will be used by MODS personnel for verification purposes only. Any attempt to pass false information for the purpose of gaining access could lead to criminal prosecution.

AKO ID:	John.Commander
SSN:	555-11-1234
Rank:	LTC
First Name:	John
Last Name:	Commander
Gender:	Male
Military Address:	123 Main Street
City:	Fairfax
State:	Virginia
Zip:	99999
Email Address:	John.Commander@us.army.mil
Phone:	(512)555-1212
Fax:	
Management Compot:	Army
User Role:	UCMDR
Duty AOC/MOS:	21Z
Primary Uic:	W00125
Issuing Clinic:	
Region:	FT BRAGG (WOMACK ARMY MED CTR)



# View Profiles

- 1) Go to [www.mods.army.mil](http://www.mods.army.mil)
- 2) Select link for e-Profile
- 3) Login with your CAC
- 4) Click on “Commander View” under “Action Items” on right side of screen. The number of profiles waiting to be viewed is displayed
- 5) Hover over “Profile”
- 6) Click “View All Profiles”
- 7) The next screen will have filter options at the top. Commanders can narrow or expand their search by modifying the filters.
- 8) At the bottom is a list of all the profiles and shows creation date, expiration date, Soldier’s name, primary diagnosis, and PULHES.
- 9) To view a profile
  - click “View PDF” or
  - click “View” for a web format version



# Welcome Page

The screenshot shows the e-Profile system interface. At the top, the header includes the 'e-Profile' logo, 'ELECTRONIC PROFILING SYSTEM', the user's role 'FTBRAGG COMMANDER, COL, UCMDR, FT Bragg', and links for 'Logout' and 'Session Viewer'. Below the header is a navigation bar with tabs for 'Profile', 'MEB', 'PEB', and 'My Account'. The 'Commander View' tab is selected, leading to a 'Welcome' page. A horizontal menu contains links to various guides: '3.5.4 Release Guide', 'Frequently Asked Questions', 'Commander User Guide', 'Provider User Guide', and 'Administrator User Guide'. The main content area is divided into two sections: 'System Messages' and 'Action Items'. The 'Action Items' section lists 'Commander View [3]'. A callout box points to this item, stating: 'When Commanders log into e-Profile, a message indicating how many profiles are pending their review will be listed under Action Items. They can select the Commander View inbox under the tabs or in the Action Items to get a list of the profiles pending their review.' The footer contains a consent statement, 'HIPAA Policy', and 'Privacy and Security Notice'.

**e-Profile** | ELECTRONIC PROFILING SYSTEM

FTBRAGG COMMANDER, COL, UCMDR, FT Bragg

Logout | Session Viewer

Profile MEB PEB My Account

Commander View

## Welcome

[3.5.4 Release Guide](#) • [Frequently Asked Questions](#) • [Commander User Guide](#) • [Provider User Guide](#) • [Administrator User Guide](#)

**System Messages**

**Action Items**

- [Commander View \[3\]](#)

**When Commanders log into e-Profile, a message indicating how many profiles are pending their review will be listed under Action Items. They can select the Commander View inbox under the tabs or in the Action Items to get a list of the profiles pending their review.**

use of this application constitutes consent to monitoring for all lawful purposes

HIPAA Policy Privacy and Security Notice

# View Profiles

e-ProfileELECTRONIC  
PROFILING  
SYSTEM

FTBRAGG COMMANDER, COL, UCMDR, FT Bragg

Logout | Session Viewer

ProfileMEBPEBMy Account

Commander View

Profile > Profile Comment

[-] Click to hide search filter

To search for a profile, enter known information about the profile below and press the "Apply" button. The search will only return results that match or partially match all criteria entered.

Submitted Date From:20050101

Submitted Date To:20101004

First Name:

Last Name:

SSN:

PULHES:

Apply

Reset

Created	Expires	SSN	Name	Primary Diagnosis	PULHES	ALC
20100819	99990101	xxxxx2541	BANNER BRUCE	Fractured Knee	332111	Review
20100830	99990101	xxxxx2548	KENT CLARK	Hearing Loss.	111211	Review
20100902	20150902	xxxxx2550	OSBORNE HARRY	fracture knee	323111	Review

RECORDS FOUND 3

Export

use of this application constitutes consent to monitoring for all lawful purposes

HIPAA Policy Privacy and Security Notice

A list of profiles pending review will be returned. The user can narrow or expand their search by modifying the filters.

Slide 10 of 15

18-Sep-12

# View All Profiles

e-ProfileELECTRONIC  
PROFILING  
SYSTEM

FTBRAGG COMMANDER, COL, UCMDR, FT Bragg

Logout | Session Viewer

ProfileMEBPEBMy Account

Find Profile

View My Profiles

View All Profiles

SSN Release Guide

Frequently Asked Questions

Commander User Guide

Provider User Guide

Administrator User Guide

System Messages

Action Items

- Commander View [2]

Profile > View All Profiles

[-] Click to hide search filter

To search for a profile, enter known information about the profile below and press the "Apply" button. The search will only return results that match or partially match all criteria entered.

SSN:

Location:

First Name:

UIC:

Last Name:

PULHES:

Submitted Date From:

Submitted Date To:

Profile Type:

Status:

Submitted	Expires	SSN	Name	UIC	Type	PULHES	Primary Diagnosis	Status	ALC		
20100921	20150902	xxxxx2550	OSBORNE HARRY	WDHDT1	Permanent	323111	fracture knee	Approved	D,E	View PDF	View

Slide 11 of 15

18-Sep-12

# View Profile PDF Form

e-ProfileELECTRONIC  
PROFILING  
SYSTEM

FTBRAGG COMMANDER, COL, UCMDR, FT Bragg

Logout | Session Viewer

ProfileMEBPEBMy Account

Commander View

Profile > View Profile

Protected Health Information

View PDF Form

SOLDIER INFORMATION																										
PID: 2183 Parent: 0 Profile: Permanent Name: BANNER BRUCE SSN: xxxxx2541 DOB: 19850404 Grade: CW5 Unit: WDHDT1 PMOS: 31U																										
1. MEDICAL CONDITION: (Description in lay terminology)			2. ALC	3. PULHES																						
*Fractured Knee			<input checked="" type="checkbox"/> INJURY? Or <input type="checkbox"/> ILLNESS/DISEASE? (Table 7-2 AR 40-501) D,E	<table><thead><tr><th></th><th>P</th><th>U</th><th>L</th><th>H</th><th>E</th><th>S</th></tr></thead><tbody><tr><td>Temporary</td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>Permanent</td><td>3</td><td>3</td><td>2</td><td>1</td><td>1</td><td>1</td></tr></tbody></table>			P	U	L	H	E	S	Temporary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Permanent	3	3	2	1	1	1
	P	U	L	H	E	S																				
Temporary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																				
Permanent	3	3	2	1	1	1																				
4. PROFILE TYPE				YES	NO																					
a. TEMPORARY PROFILE (Expiration date YYYYMMDD) _					X																					
b. PERMANENT PROFILE				X																						
c. IF A PERMANENT PROFILE WITH A 3 OR 4 PULHES, DOES THE SOLDIER MEET RETENTION STANDARDS IAW CHAPTER 3 AR 40-501?				Needs MMRB																						
5. FUNCTIONAL ACTIVITIES (If any answer to the following questions is NO then the profile should be at least a 3)				YES	NO																					
able to fire individually assigned weapon?				X																						
able to move with a fighting load at least 2 miles (48 lbs. Includes helmet, boots, uniform, LBE, weapon, protective mask, pack, etc.)?					X																					
able to wear protective mask and all chemical defense equipment?					X																					
able to construct an individual fighting position (dig, fill, and lift sand bags, etc.)?				X																						
able to do 3-5 second rushes under direct and indirect fire?					X																					
healthy without any medical condition that prevents deployment?					X																					
6. APFT		YES	NO	ALTERNATE APFT (If unable to do APFT run, otherwise N/A)	YES	NO																				
2 MILE RUN			X	APFT WALK		X																				
APFT SIT-UPS			X	APFT SWIM		X																				
APFT PUSH UPS			X	APFT BIKE		X																				

The Commander can review the profile via the View Profile or by selecting View PDF Form

# Find Profiles

e-ProfileELECTRONIC  
PROFILING  
SYSTEM

FTBRAGG COMMANDER, COL, UCMDR, FT Bragg

Logout | Session Viewer

ProfileMEBPEBMy Account

Commander View

Profile > Find Profile

CW5. BANNER BRUCE

SSN: xxxxx2541Rank: CW5DOB: 19850404Gender: Male

Unit: WDHDT1 (0127 QM CO HEADQUARTERS)Active Army | MOS: 31U | Active PULHES: 332111 (Last Issued: 20100819)

Region: FT BRAGGE-mail: (not available)

Revise Soldier Search

Display Temporary Profile Statistics (Show Details...)

MEDPROS PULHES (Show Details...)

Display Profiles (Hide Details...)

Profile History

AllAll

Submitted	Created By	Expires	Profile Type	PULHES	Primary Diagnosis	Status	CMDR View
<b>20100819</b>	<b>Jackson, Jim</b>	<b>99990101</b>	<b>Permanent</b>	<b>332111</b>	<b>Fractured Knee</b>	<b>Approved</b>	<b>viewed</b> View
20100819	Jackson, Jim	20100819	Temporary	332111	Fractured Knee	Expired	View

The current active permanent profile is displayed in boldface.

use of this application constitutes consent to monitoring for all lawful purposes

HIPAA Policy Privacy and Security Notice

The Profile History grid reflects which profiles have been viewed by the Commanders

# Commander Responsibilities

- Register for access to e-profile.
- View Soldiers profiles in e-profile
- Designates personnel for e-Profile roles.
- Restrict authorized users to those with a valid need for access to protected health information.

# Assistance

Help Desk

(703) 681-4976, toll free (888) 849-4341

DSN 761-4976

[medpros-eprofile@asmr.com](mailto:medpros-eprofile@asmr.com)

Mr. Philip Paternella

MODS Program Manager

Health Policy and Services, Office of The Surgeon General

(703) 681-3117, DSN 761-3117

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